



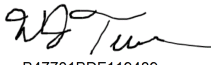
STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

February 2, 2024

TO: Prospective Bidders
FROM: Jeff Turner, Division Proposals Engineer

DocuSigned by:

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SUBJECT: **Addendum #1**
Contract D9-TREE TRIMMING-2024 (SBE)
Tree Trimming on I-40 from the Silas Creek Parkway Ramps to US 52 / I-285 Interchange; US 52 / I-285 from the I-40 Interchange to the Fishel Road Bridge in Forsyth County

The subject contract proposal contains the following addendum:

1. Include the attached minutes from the Pre-Bid Meeting and sign the attached Addenda and submit on 02-14-2024 as part of the contract proposal.

This addendum officially becomes part of the contract.

**Pre-Bid Minutes
D9-Tree Trimming-2024**

**I-40 from Silas Creek Parkway Ramps to US 52/1-285 Interchange & US52/I-285 from interchange to
Fishel Road Bridge**

Meeting began at 1:00 pm on Monday, January 29, 2024.

Mark Crook informed everyone that the meeting will be recorded on Teams.

Daniel reminded everyone to sign the roster.

Jeff began going through contract. Contract is for a Small Business Enterprise. If you are not a Small Business Enterprise, you have a few days to get certified to bid. If you are not, you will not be allowed to bid.

By attending this meeting, you are meeting one of the requirements because this is a mandatory Pre-Bid. Jeff went over Page 5. Complete in ink or typed, written in figures and nearest two decimal places. More than two could be grounds to kick it out.

Make sure you fill out Pg 38, whichever one applies to you. Make sure you put your seal on it. The whole bid proposal will go in the envelope. Write on the envelope what is #13. Bids will be opened on February 14, 2024, at 2 pm. If you show up at 2:02 pm, I can't accept the bid. When we open the bids there is a conference call number and you can call in and hear me read the bids.

Do make sure you are a small business. We do check on that when we get the roster.

March 11, 2024, to June 30, 2024 is the duration of this contract. No work with lane closures between 7am-9am and 4pm-6pm or there will be liquidated damages.

Pg. 59 there is an addendum. If there are any addendums that go with this, I need you to put your signature on it and who you represent. If you don't do this page, you won't be eligible for this bid. NC is a low bid state. We don't negotiate. Your number is your number. If you bid one dollar, I probably would not award that because it is not justified, it's not reasonable. If you bid more than one million dollars for this contract, we won't except those either. Small Business Enterprise contracts can't be over one million dollars bid. Put your number down and we will consider it.

Daniel discussed work requirements. It will include white line to 40' or tree line, whichever is closer. The boom needs to be able to go up 60'. We typically approve spreading the chips along the right-of-way as long as it is not stopping up ditches and pipes. All trimmings and debris will be removed daily, if not will have liquidated damages.

Locations requiring full lane closures will be discussed as we go along. We will probably have to close the ramps on the ramps we are working on.

Payment will be in shoulder miles. Cost for additional materials, tools, equipment and traffic control are all considered incidental so make sure you include that in your price when bidding.

Read Pg. 18. Tools discussed were at minimum but can have more. We don't expect you to take the lane closure out during lunch but if it breaks down and there isn't any work going on then the work zone has to be removed.

Read Pg. 19, Pg. 20. Whatever the MUTCD & Standard Spec book requires, that's what we have to do for the full lane closures and the ramps.

David Wood stated that the main thing for this contract is traffic control. These are pretty busy roads.

Daniel told everyone we will not be able to answer questions after we leave, or we will have to do it as an addendum.

Daniel - Look at map at the top. If you are heading south on 52, if you take the ramp like you are going to division office, there are trees on both sides. We really want to do both sides. As you are going back out on 40 East, there are really no trees on the driver's side, it would still be all on the right side. That should be the case with the rest of it. The one out here are the only one that have trees on both sides. The rest of them are on the right side of your vehicle. When you are doing those ramps, you would be only on that one side.

Daniel - Has everyone signed the roster? Jeff, we had a spot for title, and nobody filled that in. Is that fine. Jeff – They're representing their company as long as we have name and number.

Questions:

What are the times?

Daniel – No lane closures between 7am-9am & 4pm-6pm. Trying not to impact people commuting to and from work. Daniel asked Mark if it needed to be out of the road by 4 pm. Mark said out of the road. Daniel said stop the work in time so that the lane closures is out of the road by 4 pm.

Will lane closures be done by contractor or department?

Daniel - Contractor

Have you thought about doing the exit ramps at night?

Daniel - I'm not opposed to that. The only restrictions we are putting on are the holidays and 7-9 and 4-6. Jeff, can they work at night? Jeff - it's hard to see all the little things that go on especially with tree

trimming. I think that would be kind of tough. Daniel - we will talk about. We talked about different ways and different ideas so that everyone is safe.

With a lane closure, will you have to have a police presence?

David - It's not written in the contract, as long as you are going by the MUTCD manual, you're fine, no.

Daniel - Just because it's not required, doesn't mean you can't decide you want that for your guys. If we do it, we have to hire an off-duty police officer separately. If you decide that's what you want for your guys, just include that in your bid.

Is the ramp with both sides needing mowed in the mileage

Daniel - Yes. I think it's in the mileage. If not, it's really not much.

Clear the lane closure up, we are paying for that right?

Daniel - yes, it is incidental. Your price needs to include lane closure.

Are y'all finding the people, or are we?

Daniel - It's whoever you want to use. Mark - Self perform or Sub out.

Now do we get the barrels from y'all if we self-perform?

David - It's all on pg.20. It's got all the information. Daniel - It's totally up to you to do the lane closure because we don't have it. Reason we don't handle it is because if they hold you up then it's our fault then it makes everyone mad.

You doing nine miles or if we want to go 2.5 miles or is it the whole thing?

David - No, 1.5 miles. Daniel - The contract spells it out. Read it out of the contract. If you want it to be shorter, that's fine.

ADDENDA

ADDENDUM #1

I, _____ representing _____
(SIGNATURE)

Acknowledge receipt of Addendum #1.

ADDENDUM #2

I, _____ representing _____
(SIGNATURE)

Acknowledge receipt of Addendum #2.

ADDENDUM #3

I, _____ representing _____
(SIGNATURE)

Acknowledge receipt of Addendum #3.